

EXECUTIVE SUMMARY

Approve Authorization to Advertise for Design Services for Annabel C. Perry Elementary School and Approve the RFQ Form and Authorize the Professional Services Agreement (PSA) Form – RFQ 16-170C

PROJECT OVERVIEW:

Type of Contract:	Professional Services Agreement (PSA)
Architect:	TBD
Notice to Proceed Date:	Planned date based on May 17, 2016 approval
Budget:	See below

GENERAL OVERVIEW:

This item is for Board approval of the Authorization to Advertise the Request for Qualifications (RFQ) for Professional Design Services for the design of the project; approval of the RFQ Form; and approval of the Professional Services Agreement Form, RFQ 16-170C. The RFQ is designed to have the Qualification Selection Evaluation Committee (“QSEC”) select the top ranked firm. Upon QSEC’s recommendation, a Board item shall be submitted to the Board with a recommendation to award the Design package to the successful Design firm.

The following project scope was approved in the September 8, 2015 Adopted District Educational Facilities Plan and in the District’s Capital Budget.

Annabel C. Perry Elementary School Total Funds Allocated for Project Scope Included is \$2,742,000 and Includes Soft Costs:

Provide Professional Design Services for Annabel C. Perry Elementary School

Design Professional shall develop a complete set of design documents that can be permitted for construction along with construction contract administration services. The design documents scope for this project includes, but not limited to, fire sprinklers, fire alarm, building envelope improvements, HVAC improvements, electrical improvements, and other items that may be required to execute the Board approved scope.

Remaining Board approved SMART Program Scope:

School Choice Enhancement is being managed separately by Heery International.

CAT 6 Data port upgrade, wireless network upgrade, additional computers to close computer gap and technology infrastructure upgrade are being managed separately by the District’s Information & Technology Department.

Media center improvement will be a future separate contract managed by Heery International. Funding for this item occurs in Fiscal Year 2017-18.